

WEEKLY PROGRESS REPORT

NAME **Kate Corbett**

Supervisor's Signature _____

Week Ending

17-Aug-12

Drug Laboratory

| | | | |
|--------------------------------|----|---------------------------------|----|
| TOTAL SAMPLES ASSIGNED: | 32 | TOTAL SAMPLES COMPLETED: | 18 |
| RUSHES | | RUSHES | |

N/A=No Analysis Needed

| RUSHES | Back Log: | 21 |
|--------|-----------|----|
| | | |

| Time Allocation | | Overtime |
|-------------------------|-------------|----------|
| VACATION | | |
| HOLIDAY | | |
| SICK | | |
| PERSONAL | | |
| COMP TIME | | |
| LEAVE W/O Pay | | |
| COURT | | |
| COURT TRAVEL | | |
| QA/QC | | |
| | | |
| | | |
| | | |
| INSTRUMENT MAINT. | | |
| TRAINING | | |
| TRAINING TRAVEL | | |
| MEETINGS | | |
| CASEWORK | 20 | |
| OTHER - IN LAB | 10 | |
| OTHER - OUT OF LAB | 7.5 | |
| Total All | 37.5 | 0 |
| Total Out of Lab | | |

SUMMARY

| | |
|-----------------------|-------|
| SAMPLES ASSIGNED | 32 |
| SAMPLES COMPLETED | 18 |
| SAMPLES IN BACKLOG | 21 |
| <hr/> | |
| Total time out of lab | 0.00 |
| Total time in lab | 37.50 |
| Total overtime* | 0.00 |

| Comments: | |
|-------------|-------------|
| In Progress | In Progress |
| B10-14541R | B10-14542R |

| Cases worked on OT | | | | |
|--------------------|--|--|--|--|
| | | | | |
| | | | | |

|Case# Type Case# Type Case#

Type #
0